



CURRENT JOBS IN WRITING, EDITING & COMMUNICATIONS

The National Employment Bulletin for the Communication Professions
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The publisher does not knowingly place advertisements that discriminate or that are not bonafide vacancies. Positions are compiled from a variety of sources including vacancy announcements provided to the publisher, and other published sources. Please note that many employers do not acknowledge your application. Some employment procedures, in particular those of government agencies, can take four to six months.

East/Northeast

GRANT WRITER. Set fundraising goals, maximize revenue for arts programs from foundations, corporations, govt sources, write grant proposals, reports, letters of inquiry, acknowledgment letters, research new funding prospects, manage membership program, maintain contact w/ funders to communicate progress of programs, arrange site visits. Req BA/BS, 2-3 yrs grant writing exp in nonprofit orgz, excel writing, research, communication skills, know MS Word, Excel, Outlook, PowerPoint, NYC, pref arts background, driver's license. \$40K-\$45K. Email resume/ltr/2 grant proposal writing samples to City Parks Foundation, 830 Fifth Avenue, #280, New York, NY 10021, development@CityParksFoundation.org; www.cityparksfoundation.org. No phone calls, faxes.

CURRICULUM WRITER. Develop new reading comprehension curriculum, enhance existing curriculum materials, field test lessons in K-6 classrooms, participate in curriculum review sessions, work w/ curriculum editor, participate in professional development incl conferences, workshops. Req BA/BS, 3-5 yrs exp in educational publishing or curriculum development, excel writing, editing skills, know grade level appropriate texts, developmental levels of students, strong orgz, time mgmt skills, know current reading research, effective teaching strategies, know MS Office programs, internet. Email resume/ltr/sal req to Urban Education Exchange, 219 West 135th Street, New York, NY 10030, jobs@ueexchange.org; www.ueexchange.org. App ddl 12/20/08.

DEVELOPMENT ASSOCIATE AND GRANTS WRITER. Write grant proposals, report to foundations, other funders, create strategy for developing, cultivating funding relationships w/ private, corporate foundations, generate proposals, supporting documents, assist w/ writing govt funding proposals, research/identify new funding prospects, maintain funding calendar, coordinate special events. Req BA/BS journalism/Eng/creative writing/sociology/rel, 2-4 yrs writing exp, excel writing, problem-solving, orgz, time mgmt skills, sense of humor, know fundraising databases, ability to develop portfolio of new prospects. Resume/ltr/writing sample to Elize Hendler, Associate Director of Institutional Advancement, Grand Street Settlement, 80 Pitt Street, New York, NY 10002; email ehendler@grandstreet.org. App ddl 12/28/08.

COMMUNICATIONS FACULTY. Tenure track. Teach communications w/ emphasis on public relations. For info contact Mr. Todd Allen, Department of Communication, Geneva College, 3200 College Avenue, Beaver Falls, PA 15010; fax 724-847-6138; www.geneva.edu/page/employment. Review begins 12/05/08.

FASHION STYLIST/MARKETING EDITOR. 6-month commitment w/ poss renewal. Media/mktg company. Pull samples for fashion editorial, on-set styling, propping, call in/compile credit info; 5-7 days of market work/month, on-set styling. Req strong PR contacts in mass to mid-range fashion market. Email resume/ltr/links to online portfolio to Meredith Corporation, New York, NY, kelly.phillips@meredith.com.

MANAGER, COMMUNICATIONS AND MARKETING. Write, edit reports, proposals to foundation, corporations, elected officials, individuals, manage communications w/ donors, create mailings, newsletters, assist w/ branding of orgz, mktg strategies, draft media correspondence. Req BA/BS, excel writing, editing, communication skills, proficiency in writing grants, development materials, pref MA/MS, start-up exp, know tax laws. Resume/ltr to SingleStop USA, 140 West 140th Street, New York, NY 10030; email jobs@singlestopusa.com. App ddl 12/29/08.

MULTIMEDIA REPORTER. Meet deadlines, tell stories across multiple platforms, shoot, produce video reports, photography, produce audio slideshows. Req exp covering govt, cops/courts, spot news, features, genl assignments, pref multimedia exp. Resume/ltr/writing, design samples to Editor Bob Unger, The Standard-Times, 25 Elm Street, New Bedford, MA 02740.

REPORTER. Cover local govt, local issues. Req excel reporting, writing skills. Resume/ltr/clips to Editor Marc Charisse, The Evening Sun, 135 Baltimore Street, Hanover, PA 17331; email mcharisse@eveningsun.com.

PER DIEM NEWS ANCHORS/REPORTERS. Serve as fill-in newscasters, reporters. Req ability to write radio news copy, strong story editing skills, conversational on-air news presence, strong news sense, leadership, computer, word processing, internet, database, communication skills. Resume/ltr/audio samples of newscasts/3 professional refs to George Bodarky, WFUV News and Public Affairs Director, 441 East Rodham Road, Keating Hall, B12, Bronx, NY 10458.

WRITER. Cover 3 communities for daily newspaper. Req excel professional skills. Resume/ltr/5 clips/sal req to Jeffrey Good, Editor, Valley News, PO Box 877, White River Junction, VT 05001. No phone calls, emails.

WEB EDITOR. FT; may consider telecommuting or PT. Edit content for public diplomacy website w/ target audience in Latin America, review article proposals, edit features, news, proof, respond to reader feedback. Req background in Eng/journalism/political science/PR/communications, exp or expertise concerning Latin America, pref Spanish or Portuguese language skills. Email resume/ltr to rherschbach@gditweb.com. Pos in Rockville, MD.

CONTENT EDITOR. FT; may consider telecommuting. Supervise editorial team for public diplomacy website w/ target audience in Latin America, plan, commission, review content, lead production process, ensure quality standards are met, edit material, work w/ writers, gather/analyze metrics, plan site development, write monthly, quarterly reports. Req strong background in min 1 of Eng/journalism/regional studies/political science/project mgmt, exp or expertise concerning Latin America, pref Spanish or Portuguese language skills. Resume/ltr to rherschbach@gditweb.com. Pos in Rockville, MD.

EDUCATION REPORTER. Cover education statewide, report for daily newscasts, file feature-length reports weekly. Req BA/BS broadcasting/communications/journalism/rel, excel news judgment, strong story-telling skills, 3 yrs reporting exp. Resume/ltr to Rhode Island Public Radio, Providence, RI, info@wrni.org; www.wrni.org/content/employment.

REPORTER. Cover events, write features, human interest stories, attend meetings, monitor synagogues, schools, Jewish orgzs based in Hudson County, NJ. Pref BA/BS journalism, know Hudson County. Resume/ltr/writing samples to The Jewish State, Hudson County, NJ, news@elipubs.com.

CITY REPORTER. Req 1 yr exp at daily/weekly, strong work ethic. Resume/ltr/3 writing samples/sal req to City Editor Livi Regenbaum, The Gardner News, 309 Central Street, Gardner, MA 01440; email lregenbaum@thegardnernews.com.

FINANCIAL AFFAIRS REPORTER. Cover finance, banking issues, legislation affecting financial services industry. Req ability to break news, handle complex financial issues, know how financial markets function, pref exp covering Congress. Email resume/ltr to Congressional Quarterly, Washington, DC, jobs@cq.com (subj: Financial Affairs Reporter). No phone calls.

GENERAL ASSIGNMENT REPORTER. Cover night meetings, weekend shift. Req 1 yr daily or weekly exp (excluding internships/college). Resume/ltr/samples/sal req/refs to Jeff McMenemy, Editor, The Sentinel & Enterprise, 808 Main Street, Fitchburg, MA 01420.

PUBLICIST. Coordinate, execute media campaigns, author tours, coordinate author events, create pitch letters, press releases, press kits, select conference attendance, work w/ media, booksellers. Req BA/BS, 2-3 yrs book publishing exp, strong skills in diplomacy, excel communication, orgz skills. Email resume/ltr/sal req (as Word doc) to Bloomsbury Children's Books & Walker Books for Young Readers, New York, NY, children.publicity@bloomsburyusa.com (subj: Publicity Position). No phone calls.

PHOTOGRAPHER. Gather, curate commercially archive of contemp photographers' work for established, emerging artists. Req love photography, biz, beauty, advertising, entrepreneurial, interpersonal skills, interest in music, art, film, architecture, typography, fashion, ability to assess photography for commercial marketplace. Email resume/ltr/sal hist/sal req to opportunity526@gmail.com. Pos in New York, NY.

EMAIL MARKETING MANAGER. Lead email mktg efforts for orgz, incl newsletters, serve as email mktg expert, resp for campaign planning, mgmt, work w/ editorial, mktg to create weekly newsletters. Req exp managing email campaigns, delivery thru major email service providers, excel project mgmt, communication skills, know direct-to-consumer biz, consumer behavior, enterprise level reporting tool, html. Email resume/ltr/sal req to Grandparents.com, New York, NY, jobs@grandparents.com.

INSTRUCTOR, PUBLIC RELATIONS. Non-tenure track, begin 09/09. Teach PR, advise student chapter of PR assn. Req MA/MS, accreditation by PR assn, college teaching exp, professional exp at managerial level, know integrated mktg communication, exp w/ advertising, PR agencies. Resume/ltr to Nancy Signorielli, Chair, Search Committee, Department of Communication, University of Delaware, 250 Pearson Hall, Newark, DE 19716. No documents sent electronically. Credentials + min 3 rec ltrs should be forwarded to dept. App ddl 01/15/09.

WEB DESIGNER. Req Photoshop, ImageReady, html, Dreamweaver, Illustrator skills, pref Flash, ASP exp. Resume/ltr to Cutting Edge Media, Inc, 1595 S. Mt. Joy Street, Elizabethtown, PA 17022; email careers@cemediamedia.com.

REPORTER. Uncover stories, produce enterprising reports. Req BA/BS journalism/Eng/rel, hard news exp, ability to develop, work w/ sources. Resume/ltr/clips to Angela Breck, Maryland Independent, 7 Industrial Park

Drive, Waldorf, MD 20602; email abreck@somdnews.com.

ONLINE NETWORK PRODUCER. Oversee/program website's homepage, set news tone, editorial voice of site, assist w/ developing plan to move traffic to strategic areas of site, spot/recommend potential contributors, write heads, promo copy. Req BA/BS, 3-5 yr exp incl writing for print, online publications, reviewing/editing work of other writers, know online media, html, Photoshop, pref journalism degree, know photo, multimedia production. Email resume/ltr to True/Slant, New York, NY, voices@trueslant.com; www.trueslant.com.

FREELANCE JUNIOR PUBLICIST. PT, 1-3 days/week. Assist in research, outreach to faith-based/religious orgzs, media outlets as part of PR for PBS documentary about religion. Req 1-3 yrs exp, access to lists for religious pubs, groups, biographies, pref basic knowledge of Judaism, Christianity, Islam. For info contact Two Cats Productions, New York, NY, www.twocats.tv.

FREELANCE PROOFREADER. Proof medical journal, high-level biz publications. Medical proofing req exp w/ oncology-rel subjects, know AMA style. Biz proofing req know financial fields, industries, know AP style. Offsite positions. Email resume/ltr/refs to McMurry, Saratoga Springs, NY, janetta.roach@mcmurry.com.

PUBLIC RELATIONS INTERN. 3 days/week. Assist w/ drafting, distributing press releases, update company website, online listings, send out digital images. Req strong writing, computer skills, know html, Photoshop. \$10/hour. Email resume/ltr to Swann Galleries, New York, NY, rebecaw@swann galleries.com.

ONLINE STRATEGY ASSISTANT. Assist w/ fundraising, online strategies, communications, membership outreach, draft content for website, blog, maintain properties on social networks, research veterans' issues, perform admin duties. Req excel research, writing, orgz, communication, interpersonal skills, know MS Word, Excel, PowerPoint, Access, pref know CMS/CRMs, social networking sites. Email resume/ltr to Meghan Teich, Iraq and Afghanistan Veterans of America, 770 Broadway, 2nd Floor, New York, NY, web@iava.org. No phone calls. App ddl 01/05/09.

SPECIAL PROJECTS AND PUBLICITY MANAGER. Assist w/ managing programmatic staff, develop/coordinate education projects, maintain press contact database, generate press releases, draft, edit, produce printed materials, maintain customer mailing lists, oversee website, research, draft grant, funding proposals. Req 3 yrs supervisory exp, excel writing, communication, time mgmt, orgz skills, know issues rel to local food, sustainable agriculture, food access, know markets, producers. \$50K-\$60K. Email resume/ltr to Greenmarket Program, Council on the Environment of New York City, 51 Chambers Street, #1231, New York, NY 10007, jobs@greenmarket.cc; www.cenyc.org. App ddl 11/30/08.

LECTURER, WRITING. 1-yr appt w/ possible renewal, begin 09/01/09. Teach topic-based 1st year writing seminars. Pref PhD, EdD, MFA. Resume/ltr/course syllabus or teaching portfolio to Professor Joseph Bizup, Assistant Dean, College of Arts and Sciences Writing Program, 730 Commonwealth Avenue, Room 301, Boston University, Boston, MA 02215; email writing@bu.edu. App ddl 02/01/09.

COPY EDITOR. Edit, write heads, proof. Req excel grammar, spelling, page layout skills, know AP style. Resume/ltr to Archie Mountain, Managing Editor, Eagle Times, 401 River Road, Claremont, NH 03743; email amountain@tsvmedia.net.

SCIENCE WRITER/PROJECT MANAGER. Coordinate, facilitate several reproductive health projects rel to genetics of infertility, hormone therapy safety, write reports based on findings of research, translational science studies, participate in prep/submission of new, renewable grant apps, reports, reviews. Req BA/BS biological sciences/rel, 2-5 yrs exp in scientific writing, excel writing, editing skills, know MS Office, pref NIH grant writing exp, NY area residents. Email resume/ltr to Population Council, One Dag Hammarskjold Plaza, New York, NY 10017, jobs@popcouncil.org; fax 212-327-7678; Job #45-08; www.popcouncil.org. No phone calls. App ddl 12/02/08. (From 10/17/08 issue)

COMMUNICATIONS ASSOCIATE. Implement communications strategies, branding of orgz, carry out mktg efforts to expand infrastructure, distribution system of natl science news in Spanish. Req BA/BS strategic communications/mktg/journalism/rel, 3-5 yrs exp, native Spanish speaker w/ bilingual Eng. Email resume/ltr to Maite Arce, Self Reliance Foundation-Hispanic Communications Network, 1126 16th Street NW, #350, Washington, DC 20036, maite.arce@srfdc.org; send copy to Barbara Bennett, Barbara.bennett@srfdc.org; www.selfreliancefoundation.org.

ASSISTANT PROFESSOR, GRAPHIC COMMUNICATION TECHNOLOGY. Tenure track, begin 08/09. Teach course work in prepress, web design, intro communication/info systems courses, prepare course syllabi, lesson plans, instructional materials, assessment instruments, develop, implement assignments, orgz/manage contemp graphic communication lab, supervise interns, student teachers. Req MA/MS graphic communication/industrial technology/technology education/rel, know prepress, web media, imaging processes, procedures, professional exp w/ web, print media systems, interpersonal skills, pref college teaching exp, know printing industry mgmt practices, PhD. Resume/ltr/undergrad, grad transcripts/3 original rec ltrs to Dr. Mark Snyder, Search Chair, Industry & Technology Department/CH1010, Millersville University, PO Box 1002, Millersville, PA 17551-0302. No emails, faxes. App ddl 12/01/08. (From 10/17/08 issue)

COMMUNICATIONS AND MARKETING ASSISTANT. Implement communications, mktg biz plan, orgz, maintain video library, photo library, publicity books, updated communication materials, info packets/folders, assist w/ production, distribution of communication materials, maintain mailing lists, coordinate production, assist w/ media monitoring, media campaign logistics, assist w/ research, e-news mailing list. Req BA/BS, 2 yrs exp, know MS Word, Excel, PowerPoint, Photoshop, pref website mgmt exp. Email resume/ltr/sal req to M. Smith, Food Bank for New York City, 355 Food Center Drive, New York, NY 10474; hr@foodbanknyc.org (subj: Communications and Marketing Assistant); www.foodbanknyc.org. No phone calls. App ddl 12/06/08. (From 10/17/08 issue)

ASSISTANT PROFESSOR, COMMUNICATION STUDIES. Tenure track, begin fall 2009. Teach digital communication production, theory incl multimedia production, visual design/layout, web design, photography, media electives, possibly teach writing. Req know Adobe Creative Suite. Resume/ltr/3 ref ltrs to Mark Barner, Chair, Communication Studies Department, Dunleavy Hall, Niagara University, NY 14109-1922; www.niagara.edu/hr; email barner@niagara.edu. App ddl 12/15/08. (From 10/17/08 issue)

ALFA FELLOWSHIP PROGRAM. 10 American citizens per year placed in work assignments at leading orgzs in Russia in fields of biz, economics, journalism, law, public policy to develop intercultural understanding, advance US/Russian relations. Program incl language training, seminar programs, professional exp. Free housing, travel, monthly stipends, insurance. Online app avail at www.cdsintl.org/fromusa/alfa.htm or request app from CDS International, Inc, Alfa Fellowship Program, 871 United Nations Plaza 15th Floor, New York, NY 10017-1814; fax 212-497-3535; www.cdsintl.org; email alfa@cdsintl.org. App ddl 12/01/08. (From 10/17/08 issue)

South/Southeast

ASSISTANT EDITOR. Develop content for 4/C magz incl features, columns, depts, website, write, edit, proof, assist in identifying, developing creative communications solutions to meet assn goals, maintain files, provide customer service. Req BA/BS Eng/communications/journalism/rel, 2-3 yrs writing/editing exp, excel feature writing, interviewing, editing, proofing skills, pref assn publications exp, know nutrition, foodservice, children, education issues. Resume/ltr/2 clips/2 sal req to Assistant Editor Position, School Nutrition Association, 700 S. Washington Street, #300, Alexandria, VA 22314; fax 703-739-3915; email snasearch@schoolnutrition.org. No phone calls.

BUSINESS REPORTER. Req 2 yrs exp covering general biz, real estate, tourism, excel writing skills, record of producing high-impact stories. Resume/ltr to The Island Packet, PO Box 5727, Hilton Head Island, SC 29938; fax 843-706-8109; www.islandpacket.com.

PHOTOGRAPHER. Req own digital eqt, clean driving record. Resume/ltr/portfolio to Bruce Browning, The Times-Georgian, 901 Hay's Mill Road, Carrollton, GA 30117; email bbrowning@times-georgian.com.

SPORTS WRITER. Feature writing, game coverage, page design. Resume/ltr to Mark Lastinger, Thomasville Times-Enterprise, PO Box 650, Thomasville, GA 31799; email mark.lastinger@gafnews.com.

NEWS EDITOR. Direct, produce intl weekly newspaper, manage editors, reporters, freelancers. Req 3 yrs exp editing daily/weekly publications, excel news judgment, communication skills, pref know military issues. Resume/ltr to HR/Army Times Publishing Company, 6883 Commercial Drive, Springfield, VA 22159; fax 703-750-8129; email resumes@atpco.com.

FEATURES EDITOR. Manage submitted copy for weekly community newspaper, generate 6-8 local stories/week. Req BA/BS design/journalism/Eng/arts/humanities, writing skills, eye for design, exp w/ pagination, layout software. Email resume/ltr/refs to helpwanted@scntonline.net; fax 601-469-2004. Pos in Forest, MS. No phone calls.

ASSISTANT PROFESSOR, COMMUNICATION STUDIES. Research, teach development in digital/new media, info communication technologies, possibly teach mass communication or basic communication courses. Req MA/MS, exp w/ digital technologies, new media, pref PhD communication studies/graphic design/biz/computer science/rel. Resume/ltr/evidence of teaching effectiveness/unofficial transcripts/3 ref ltrs to Dr. Richard Collins, Chair, Department of Arts, English and Humanities, Louisiana State University at Alexandria, 8100 Highway 71 South, Alexandria, LA 71302-9121; email rcollins@lsua.edu. Review begins 12/01/08.

STAFF VIDEO JOURNALIST. Generate video, still image content for military/defense audience, collect, produce, edit footage for weekly TV broadcast. Req BA/BS, 2 yrs exp as TV photojournalist or video journalist for newspaper, know MAC, Final Cut Pro, Photoshop, Sorenson Squeeze, Flash; will consider still shooters w/ excel video skills. Occasional work in hostile environs incl Iraq, Afghanistan. Resume/ltr/sal req to Army Times Publishing Co, 6883 Commercial Drive, Springfield, VA 22159; fax 703-750-8129.

COPS/COURTS REPORTER. Daily newspaper. Pref BA/BS journalism, exp covering cops, courts, general assignment, photography skills. Resume/ltr/samples to Jim Todd, Editor, Richmond Register, 380 Big Hill Avenue, Richmond, KY 40475; email editor@richmondregister.com.

COUNTY REPORTER. Cover govt, schools, biz, communities, personalities, develop sources, contribute breaking news posts to online reports. Req BA/BS, 3 yrs daily newspaper exp, excel writing skills. Apply online at The Roanoke Times, Roanoke, VA, www.jobs.roanoke.com or www.brightmove.com/ATS/PortalViewRequirement.do?reqGK=28183.

FREELANCE WRITER/RESEARCHER. Assist author w/ nonfiction book project based in Franklin, TN, write, research, compile photos, captions, work w/ corporate archives, outside sources. Pref know Chicago style. Email resume/ltr/3 published clips to jasonupright@aol.com; fax 954-463-2220 (subj: Executive Editor). No phone calls.

FINANCIAL REPORTER. Research, write news stories for real-time interactive website, daily newsletters. Req BA/BS Eng/journalism, know financial markets. Writing test reqd. Email resume/ltr/writing sample to SNL, Charlottesville, VA, opportunities@SNL.com.

PUBLIC RELATIONS SPECIALIST. Increase positive media coverage of area, local tourism industry. Req BA/BS, major courses in

journalism/communications/PR/hospitality mgmt or AA/AS + 2 yrs industry exp, pref know New Media, website design, database mgmt, social media/networking sites, excel Eng language skills. \$48.3K-\$72.5K. Resume/ltr to Pinellas County Government, Human Resources Dept, Employment & Volunteer Services, 400 S. Fort Harrison Avenue, Room 121, Clearwater, FL 33756-5113.

PHOTO EDITOR/RESEARCHER. Req general computer, website knowledge, attention to detail, celebrity knowledge. Email resume/ltr/sal req to myresume@amilink.com. Pos w/ The National Enquirer, Boca Raton, FL.

ASSISTANT EDITOR. Write features, depts, assist on long-term projects for monthly trade magz. Req exp writing for magz/newspaper. Some travel. Resume/ltr/sal hist/clips to Vice President, Publications, DMIA, 433 E. Monroe Avenue, Alexandria, VA 22301; email editor@PrintSolutionsMag.com. No phone calls.

Midwest

PRODUCER. Create, edit, manage updated editorial content on Hispanic, Eng language websites, write heads, teasers, story summaries, select, edit, post photos, video. Req 2 yrs professional website production exp, know web content mgmt system, bilingual Eng/Spanish, know html/stylesheet coding, MS Office, Photoshop, pref BA/BS journalism/communications/rel. Email resume/ltr to Tribune Interactive, Chicago, IL, mcaldarella@tribune.com.

FREELANCE GUIDEBOOK EDITOR. Contract position. Author travel book about Kansas City, provide strategic planning advice for travelers, update book every 2-3 yrs. Req professional writing skills, know city attractions, pref exp writing about city. Advance, royalty. Email resume/ltr/5 clips to Avalon Travel, Avalon.acquisitions@perseusbooks.com (subj: Moon Kansas City); www.avolontravelbooks.com/acquisitions.php. No phone calls.

WEB DESIGNER. Design, construct web pages incl incorporating graphic user interface, features, create web graphics, animations, user interfaces, style sheets, color schemes, layouts for use in projects, maintain ongoing design of website, promos, produce graphic sketches, designs. Req know html, Dreamweaver, Photoshop, GIF animations, Flash animation. Resume/ltr to Emmis Communications, PO Box 1486, Terre Haute, IN 47807; fax 812-234-0089; www.emmis.com. No phone calls.

GENERAL ASSIGNMENT REPORTER. Write stories, shoot photos, produce videos for newspaper, website. Req journalism training, strong creative skills, visual sense, ability to use digital camera, video camera, pref multimedia exp. Resume/ltr/clips to Editor Patrick Minelli, Shakopee Valley News, PO Box 8, Shakopee, MN 55379; email editor@shakopeenews.com.

NEWS REPORTER. Community newspaper. Pref BA/BS journalism. Resume/ltr/4-6 clips to Joe Warren, Managing Editor, The Globe, 308 Commercial Street, Atchison, KS 66002; email joewarren@npgco.com.

LIFESTYLE EDITOR. Update section's style, substance, cover news as needed. Pref exp; will consider recent grads. Resume/ltr/writing samples/refs to Doug Armbruster, Managing Editor, Coffeyville Journal, 302 W. Eighth, Coffeyville, KS 67337; email editor@cj.kscoxmail.com.

SPORTS EDITOR. Oversee sports section operations, produce pages, paginate, design pages, generate daily stories, write weekly sports column, create special sports-rel sections. Req sports/news background, know AP style, current event, strong communication skills, pref supervisory skills. Email resume/ltr/writing samples/sal req/3 refs to Managing Editor Rebecca Cruse, The Capital Journal, Pierre, SD, Rebecca.cruse@capjournal.com.

STAFF WRITER. FT/PT/freelance for 4 community weeklies. Cover local news, govt, schools. Pref newspaper exp, digital photo skills. Email resume/ltr/writing samples to View Newspapers, Davison, MI,

ggould@viewnewspapers.net; fax 810-653-3077.

MAGAZINE EDITOR. Manage editorial aspects of daily newspaper's specialty publications, oversee content planning, production of niche publications. Req 3 yrs daily newspaper exp, strong writing, editing skills, ability to design magz-style pages, supervisory exp, strong orgz skills. Resume/ltr/writing, design samples to Dan McCaleb, Editor, Northwest News Group/Northwest Herald, 7717 S. Route 31, Crystal Lake, IL 60014; email dmccaleb@nwherald.com.

LECTURER, SCREENWRITING. 1-yr appt w/ possible renewal, begin 09/01/09. Teach undergrad courses in creative writing for media program, courses in interdisciplinary MFA in writing for screen/stage. Req MFA, teaching exp, produced credits/commission, pref playwright, director, performer exp. Resume/ltr/writing samples/teaching evaluations/3 rec to Screenwriting Lecturer Search Committee Chair, Department of Radio/Television/Film, Northwestern University, 1920 Campus Drive, 2nd Floor, Evanston, IL 60208; email write@northwestern.edu. Review begins 02/01/09.

SPORTS EDITOR. Cover high school, junior college teams. Req sports writing, editing, layout skills, supervisory exp. Resume/ltr/5 samples of writing, photography, layout to Alan Reed, Managing Editor, The Williston Herald, 14 4th Street W, Williston, ND 58801; email areed@willistonherald.com.

REPORTER. Cover local news. Req ability to write clean copy on deadline. Resume/ltr to James Gutzmer, The Southwest Times, PO Box 889, Liberal, KS 67905; email editor@swdtimes.com.

BUSINESS REPORTER. Weekly newspaper. Cover small biz, technology, legal beats, generate story ideas. Req reporting exp, excel writing skills. Resume/ltr/writing samples to Mark Kass, Editor, The Business Journal, 500 W. Virginia Street, #500, Milwaukee, WI 52304.

FILM, VIDEO, NEW MEDIA PRODUCTION FACULTY. Tenure track, begin fall 2009. Teach undergrad, grad production courses, participate in curricular initiatives, advise students. Req strong conceptual, historical grasp of contemp issues in independent video production, experimental filmmaking, new media, exhibit record, pref college teaching exp. Resume/ltr/artist's stmt/stmt of teaching philosophy/sample syllabi/portfolio samples incl CDs, DVDs/3 professional refs/self-addressed, stamped postcard to confirm receipt of materials to FVNM Search/CHE, School of the Art Institute of Chicago, Deans Office, 37 South Wabash Avenue, Chicago, IL 60603.

INTERACTIVE DESIGNER. Conceptualize, execute creative interactive components, work w/in technical specs, usability reqs, clients' brands. Req BA/BS, interactive development, mktg-rel exp, know html, CSS, Flash, audio/video, Flash, Photoshop, Illustrator, excel communication, interpretation skills. Apply online at <http://shaker.talentology.com/14151>. Pos in Oak Park, IL.

CREATIVE WRITING FACULTY. 1-yr visiting position, begin fall 2009; possible conversion to tenure. Teach poetry, short fiction, frosh composition, advise annual student literary magz, weekly student newspaper, possibly teach literature, rhetorical studies, journalism/communication studies. Req MFA creative writing or PhD/ABD literature/rhetoric w/ publication record in creative writing, strong Christian faith, pref teaching exp. Resume/ltr/teaching evaluations/3 rec ltrs to Northwestern College, Office of Academic Affairs, 101 7th Street SW, Orange City, IA 51041; email deanoffaculty@nwciowa.edu.

ASSISTANT PROFESSOR, CREATIVE WRITING. Begins 08/09. Req PhD or MFA fiction. For info contact Joan Livingston-Webber, Western Illinois University, Macomb, IL, Livingston-webber@wiu.edu; www.wiu.edu/employment/emp_sphp?id=701.

WRITER/EDITOR. Write, edit, add content to website, create/maintain info, work w/ featured articles, update review blog, write sections for newsletter, create model articles, direct freelancers, research, track stats for website. Req knowledge of/interest in advancing free market, limit govt

principles in state, local govt, belief in grassroots political mobilization, excel writing skills, pref political exp. Resume/ltr to Sam Adams Alliance, 20 N. Wacker Drive, #3330, Chicago, IL 60606; www.samadamsalliance.org; email kmcmurray@samadamsalliance.org; fax 312-920-0090. App ddl 12/02/08. (From 10/17/08 issue)

West/Southwest

TECHNICAL EDITOR. Review, correct manuals, quarterly publication of reviewed articles, advertising materials for style, clarity, grammar, punctuation, review PR materials. Req BA/BS Eng/technical writing/communications/rel, 2 yrs editing exp, excel Eng grammar, punctuation. Email resume/ltr to Lisa Gilmore, StataCorp, College Station, TX, hrd@stata.com; fax 979-696-4601.

JOURNALISM FACULTY. Teach journalism/mass communications courses, develop course syllabi, exams, track/communicate student performance, maintain course records, serve as journalism/mass communications program coordinator, work w/ student media dept. Req MA/MS, 18 grad hours in journalism/mass communication, 1 yr teaching exp, excel interpersonal, writing skills. App avail at www.dcccd.edu/hr. Resume/ltr/app/transcripts to Kimberly Wood, HR Specialist, DCCCD, 701 Elm Street, Dallas, TX 75202; job code: 080811106. App ddl 12/02/08.

GENERAL ASSIGNMENT REPORTER. Generate story ideas, cover assignments incl local govt, take photos for assigned stories. Req BA/BS journalism/communications/rel, excel writing, editing, communication skills, newspaper reporting exp, exp writing news articles, know AP style, ability to use digital cameras, driver's license. \$11-\$13/hour. For info contact Kodiak Daily Mirror, Kodiak, AK, www.kodiakdailymirror.com. No phone calls.

REPORTER. Cover biz issues incl tech, biotech firms, banks, cover breaking news, write features on workplace issues, labor relations, corporate culture. Req BA/BS, strong reporting, writing, computer skills, know internet resources, driver's license, pref biz writing exp. Resume/ltr/6 writing samples to The Herald, Attn: HR/08-10-93, PO Box 930, Everett, WA 98206; www.heraldnet.com/section/hr; email mbebow@heraldnet.com.

REPORTER. Break biz news stories. Req 3-5 yrs reporting exp, excel source development skills, strong, punchy writing. Resume/ltr/6 clips to Rob Smith, Editor, Portland Business Journal, 851 S.W. 6th Avenue, #500, Portland, OR 97204; email rsmith@bizjournals.com.

PHOTOJOURNALIST. FT/PT/freelance. Cover general, spot news, features, photo essays, work for website. Req photojournalism exp, own eqt. Email resume/ltr/samples to The Almanac, Menlo Park, CA, Alamanachiring@gmail.com.

ONLINE EDITOR. Manage staff journalists, freelancers, media partners, news syndicates, produce online news product. Req excel news judgment, reporting, copyediting skills, pref web skills, photo editing exp. Email resume/ltr to ron.sdn@gmail.com. Pos in San Diego, CA.

NEWS WRITER. Write strong investigative stories, news. Req passion to report hard news. Email resume/ltr to News Editor Kevin Bersett, Espanola, NM, rgsun@cybermesa.com.

REPORTER/PAGINATOR. Cover city council, breaking, non-breaking stories, edit stories, assist w/ page layout. Req know AP style, InDesign. Email resume/ltr/samples to Managing Editor David Kennard, The Morning News, Blackfoot, ID, editor1@cableone.net.

ASSOCIATE EDITOR. Research, write, edit content on daily, weekly deadlines for print, web publications, assist w/ production duties. Req BA/BS journalism/rel, 2 yrs editorial/communications exp, excel writing, editing skills, pref newspaper/magz/trade publication exp, exp w/ web, newsletter publishing. Email resume/ltr/sal req to National Notary Association, Chatsworth, CA, pconway@nationalnotary.org.

MAGAZINE/BOOK EDITING INTERNSHIP. 10-week program, 02/02/09-04/10/09. Pos avail in magz editing, book editing. Req college seniors, grad students, recent grads, journalism background, know MS Office, Quark or InDesign, MAC, PCs, internet, news/feature writing skills, know AP style for magz editing, know Chicago style for book editing. Resume/ltr/unofficial or photocopy of college transcript/2 rec ltrs, 1 from teacher, 1 from job supervisor/1 original, nonfiction feature or news article of 500-1K words on any subject/completed editing test to BowTie, Inc, Shattuck Fellowship Program, 3 Burroughs, Irvine, CA 92618. For copy of editing test, email shattuckfellowship@bowtieinc.com (subj: Editing Test). Pos in Irvine, CA or Laguna Hills, CA. App ddl 12/01/08.

GENERAL BEAT REPORTER. Weekly, community newspaper. Req MAC, spelling skills, pref newspaper exp, own camera eqt. Resume/ltr to Grace Barnett, Publisher, Fontana Herald News, 16981 Foothill Blvd, Suite N, Fontana, CA 92335; fax 909-355-9358; email gbarnett@centurygroup.com.

REPORTERS. Cover range of issues in growing community. Resume/ltr/clips to Nathan Ahle, Managing Editor, The Daily Independent, PO Box 7, Ridgecrest, CA 93556; email editor@ridgecrestca.com.

MULTIMEDIA EDITOR. Develop existing websites, produce daily content, features online, write editorials, upload news content to websites. Req technical, journalistic exp, ability to work w/ editors, reporters, photographers, designers, editing skills. Email resume/ltr/sal req to hr@wavepublication.com. Pos in Los Angeles, CA.

SPORTS WRITERS. 2 pos. For writing pos, produce copy on deadline, look for feature ideas, assist w/ editing, pagination. For desk pos, handle layout, presentation, check facts. Resume/ltr/writing, design samples to Brad Sherman, Sports Editor, The Maui News, 100 Mahalani Street, Wailuku, HI 96793; email sports@mauinews.com. No phone calls.

SPORTS REPORTER. Also assist w/ genl assignment reporting. Req photography exp, pref know InDesign, Photoshop. Resume/ltr to Green River Star, 445 Uinta Drive, Green River, WY 82935; email editor@greenriverstar.com.

MARKETING COORDINATOR. Natl pet publisher. Handle media outreach, advertising, planning, tracking, market research, coordinate trade shows, write publicity reports, newsletters, admin duties. Req BA/BS mktg/journalism/rel, 2-5 yrs mktg ex, excel communication skills, pref book publishing exp. For info contact www.bowtieinc.com. Pos in Irvine, CA.

STUDIO MANAGER. Begin 12/01/08. Manage office, finances, produce invoices, estimates, negotiate lecture/exhibit fees, manage exhibits, fine art inventory, coordinate production. Req strong problem-solving skills, studio mgmt, financial mgmt, project mgmt exp. Email resume/ltr/sal req to LGP, Venice, CA, eversfrank@me.com.

INSTRUCTORS, COMPOSITION AND RHETORIC. 9-month appt. Teach 4 courses/semester in Eng, rhetoric, composition w/ emphasis in professional writing. Req MA/MS rhetoric, composition, post-secondary teaching exp in composition, min score of 55 on SPEAK test or TSE if non-native Eng speaker, pref PhD rhetoric/composition, evidence of grad courses in rhetoric/composition. Resume/ltr/1-page stmt of teaching philosophy/unofficial grad transcripts/teaching evaluations/3 rec ltrs to Search Committee, Instructor/Rhet/Comp, Attn: D. Baker, English Department, Writing Programs, Box 870302, Arizona State University, Tempe, AZ 85287-0302. App ddl 01/02/09.

WRITER. Biz-to-biz web magz for adult industry. Write features, daily news stories, website reviews for print magz, website, attend/cover industry trade shows, events. Req excel communication, research skills, ability to develop sources. For info contact AVN.com, Chatsworth, CA, www.avnonline.com.

FASHION MARKET EDITOR. Req 3-5 yrs magz exp, know fashion markets incl European couture, American bridge markets, emerging underground brands, strong relationships w/ fashion, accessory showrooms, PR firms, know online fashion retailers. Email resume/ltr to

Hiring Manager, Who What Wear LLC, Los Angeles, CA, hello@whowhatwear.com (subj: Fashion Market).

OUTREACH AND MARKETING COORDINATOR. Promote use of publishing platforms, lead market research, needs assessment efforts to enhance existing publishing services, develop new publishing support services, work w/ faculty, researchers, academic dept staff, librarians. \$55.3K-\$77.3K. To apply contact California Digital Library, University of California, Oakland, CA, <http://jobs.ucop.edu/applicants/Central?quickFind=52711>. Req #20080395.

INTERACTIVE MEDIA ASSOCIATE. Manage podcasts incl editing, encoding, internal promotions, scheduling, assist in planning, editing, metadata, encoding, delivery of video on demand offering, supply clips to broadband partners, create promotional items for cable operators incl mailers, websites, barker channel, create original content for website. Req know editing software, Final Cut Pro, MS Office, orgz skills. Resume/ltr to HR Department, Comcast Entertainment Group, 5750 Wilshire Blvd, Los Angeles, CA 90036.

PRODUCTION COORDINATOR. Assist w/ mgmt of daily progress of projects, provide quality control for all projects, work w/ creative, engineering depts., assist in production of project presentations, track progress of projects. Req BA/BS, know MS Word, Excel, Photoshop, Illustrator, strong orgz, communication skills, pref 1-2 yrs biz exp. Resume/ltr/sal req to Drissi Creative Studios, 6721 Romaine Street, Los Angeles, CA 90038; email hr.resumes@bydeluxe.com.

DIGITAL MEDIA OPERATOR. Assist in creating internet streaming, video-on-demand, encoded files, use video editing, encoding tools, perform quality assurance tests of encoded files, deliver encoded files. Req excel computer, communication, orgz skills, know MAC, Windows, exp w/ digital video encoding, computer technologies, pref know video editing, high definition. Resume/ltr/sal hist to DVS IntelStream, 2600 W. Olive Avenue, 1st Floor, Burbank, CA 91505.

SPORTS WRITER. Cover beat, high schools, general assignments, some desk work. Resume/ltr/samples to Wade Baker, Executive Sports Editor, Valley Freedom Newspapers, 1400 E. Nolana Loop, McAllen, TX 78504; email wbaker@themonitor.com.

REPORTER. Cover courthouse, cops, govt, politics, growth, trends. Req BA/BS, professional print reporting exp. Fax resume/ltr to Editor Lori Streifler, City News Service, Inc, Palm Springs, CA, 310-481-0445; www.SoCalNews.com.

COMMUNICATIONS FACULTY. Begin spring or fall 2009. Req ABD, specialties in either broadcast journalism or new media platforms, their applications to PR/journalism, pref PhD. App avail at www.apu.edu/provost/employment/apply/. Resume/ltr/app to James Willis, PhD, Chair, Department of Communication Studies, Azusa Pacific University, PO Box 7000, Azusa, CA 91702-7000; email jwillis@apu.edu.

STAFF WRITER. Cover local news, sports for community weekly. Req writing exp. Resume/ltr/clips to Executive Editor Ryan Miller, The Santa Maria Sun, 3130 Skyway Drive, Santa Maria, CA 93455; email rmiller@santamariasun.com.

PAGE DESIGNER. Temporary pos. Req newspaper layout exp, journalism/rel exp, know InDesign. Resume/ltr/sal req/clips to Editor Michael Gottlieb, The Daily Journal Corporation, 915 E. 1st Street, Los Angeles, CA 90012; email Michael.gottlieb@dailyjournal.com.

LIFESTYLE EDITOR. Produce, promote editorial content for bimonthly publication of Sierra Club. Req BA/BS Eng/journalism/communications/rel, 3 yrs exp writing, editing periodicals incl online publications, excel writing, editing, communication, web skills, TV/radio presence, know multimedia editing, online tools, know green living, environmental issues. Email resume/ltr to Sierra Club, San Francisco, CA, resumes@sierraclub.org (subj: Lifestyle Editor-JJSF); www.sierraclub.org/careers/publications/lifestyle-editor.asp.

REPORTER. Req know AP, reporting, journalism ethics, strong copy editing skills, page design exp, pref web, photography skills. Resume/ltr/3-5 samples/3 refs to Publisher Jerry Rachal, Rawlins Times, PO Box 370, Rawlins, WY 82301; email jerryrachal@rawlinstimes.com.

Multi-Regional/International/Freelance

RESIDENT JOURNALISM ADVISER. Monitor Chinese media, identify topics to prioritize, contribute to writing of training materials for trainings, online resources, coordinate, edit resource material incl online curriculum, online reference material, network w/ media, facilitate demands by Chinese partners to establish partnerships w/ foreign media, academic, nonprofit institutions. Req BA/BS, extensive journalism exp w/ interest in online media, fluent Mandarin Chinese, exp living/working in China, exp w/ intl donor orgzs, media outlets, pref program mgmt exp. Resume/ltr to Internews Network, PO Box 4448, Arcata, CA 95518; www.internews.org; email 876-in@internews.org (subj: RJA-China-id). Pos in Beijing, CHINA.

COPY EDITOR. Edit house copy, freelance articles, put news items on website, write some features, news articles for print, online for Dubai-based publication covering media, mktg, advertising in Middle East. Req 2 yrs subbing exp, know Quark, web editing, eye for detail, wide genl knowledge, know media, mktg, advertising industry. Email resume/ltr to editor@communicate.vg or jobs@mediaquestcorp.com. Pos in Dubai, UNITED ARAB EMIRATES.

INVESTMENT BANKING SENIOR WRITER OR COLUMNIST. Analyze investment banking in Asia, examine deals, valuations, industry trends, execs, public/private cos. Req MBA, CFA or finance/economics-rel MSc qualifications or journalists w/ valuation skills, investment banking exp, know securities, company valuations, technology. Email resume/ltr/3 short feature ideas/writing samples to Dow Jones, jobs.asiapac@dowjones.com. Pos in HONG KONG or Beijing, CHINA.

RADIO JOURNALISM FACULTY. 1-3 yrs appts, begin 09/09. Teach radio production, radio journalism to undergrads, supervise studio radio outlet, advise grad student theses, pursue research, professional development in radio journalism field. Req MA/MS, professional &/or teaching exp in radio journalism field, pref PhD. For info contact Human Resources, American University in Cairo, Cairo, EGYPT, <http://aucegypt.interviewexchange.com/candapply.jsp?JOBID=10076&jobboard=173>. Job Code JMC-1-09.

VIDEO JOURNALISM FACULTY. 2-yr appt; will consider 1-yr visiting appt. Teach broadcast lab producing weekly TV news, current affairs program, teach shooting/editing, teach editorial side of TV news production. Pref MA/MS, teaching exp. Resume/ltr/personal info form/3 refs to Human Resources, American University in Cairo, Cairo, EGYPT, <http://aucegypt.interviewexchange.com/candapply.jsp?JOBID=11891&jobboard=173>. Job Code JMC-4-09.

Good luck!

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